

Migration process for Corporate Employee

Let discuss about Migration process followed for Employee/ Subscribers by the nodal officers / corporate. For Corporate employee to take NPS contribution/benefits from their corporate their PRAN need to be mapped with respective corporate.

Migration is of 2 type ICSS :- Changing the CRA and ISS:- Change in Sector / Corporate

To Map the PRAN with Corporate, Nodal Officer has to follow below process.

1. Share PRAN information on Confirmation from Employee is below format to ***npscorpqueries@hdfcpension.com*** from nodal Officer registered email id. Data to be shared in below format.



ICSS ISS Format.xlsx

2. Nodal Officer should ensure subscriber details, Date of retirement, Investment Choice are provided after verification with subscriber.
3. POP team will check the PRAN status, If PRAN is Active, Team will capture the migration request in CRA system. If Pran is Freeze or another request is pending then POP team will not able to capture the Request.
4. Depending on PRAN Current association, POP Team will Capture ICSS/ISS request to map it with Concern Corporate.
5. On Completion of Mapping (ICSS/ISS) Subscriber will receive confirmation email from respective CRA.
6. Please note After completion of ICSS, Subscriber login will be active in New CRA only, Login to previous CRA will not be active.

TAT

For ICSS it takes 7-8 Working days for completion & for ISS it takes T+1 Day for Completion.

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